

SOUTH EAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)

Administration Committee Meeting

Agenda and Meeting Notice – Meeting is Open to the Public

SLFPA-W Office – Commissioners’ Room

7001 River Road, Marrero, LA 70072

Tuesday, September 10, 2024 – 3:30 PM

*(Subject to Change)*

*NOTE: There is a possibility a quorum of the Commission may attend this Committee Meeting. However, no action of the Commission as a whole will be taken.*

**Agenda**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Public Comments (Limited to 2 minutes per person)
4. Approval of minutes from the August 13, 2024 meeting
5. Financial Matters
  - a. Review check register
  - b. Budget Update
  - c. Fiscal Agent agreement
  - d. Review Commissioners’ travel expense reports
6. Other Matters
  - a. Staffing discussion
  - b. Vehicle purchases
  - c. Permit Policy
  - d. Strategic Plan
  - e. SLFPA-W Employee Policy Review schedule and procedures
  - f. Records Management
  - g. Website Status
  - h. Employee training and education requests
  - i. ALBL Resolution template
  - j. Legal update – Mr. Bordelon
  - k. Legal Update – Mr. Pickering
7. Regional Director’s Report
  - a. Capital projects update
8. Next Meeting:

SLFPA-W Office – Commissioners’ Room

7001 River Road, Marrero, LA 70072

Tuesday, October 8, 2024

3:30 – 5:30 PM

9. Adjournment

**NOTE:** In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Jesse Noel at 504.340.0318, describing the assistance that is necessary.

\_\_\_\_\_  
Sandy Seyer  
(Name of Authorized Person)  
Southeast Louisiana Flood Protection Authority -West  
(Name of Taxing District)  
\_\_\_\_\_  
7001 River Road, Marrero, LA 70072  
(Address)  
\_\_\_\_\_  
(504) 340-0318  
(Telephone Number)