

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)
Administration Committee Meeting
Tuesday, August 13, 2024

The Administration Committee of the SLFPA-W met Tuesday, August 13, 2024, with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the SLFPA-W Office Commissioners' Room, 7001 River Road, Marrero, Louisiana at approximately 3:30 P.M.

It was moved by Mr. Gauthé and seconded by Ms. Foster to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the minutes from the previous meeting dated July 23, 2024.

Mr. Bosch presented the check register for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

Mr. Bosch provided an update on the current budget. The Fiscal Agent Agreement will be an item for discussion at the September Committee meeting. Mr. Fogle requested further clarification on FDIC insurance and collateralization for security of Authority funds held in the bank. Mr. Gauthé requested the budget surplus breakdown report become a part of the yearly budget development.

Mr. Bosch updated the Committee on the 2023-2024 compliance audit. He will provide the draft copy of the audit to the Committee as soon as it is available. The proposed Compliance Audit will be an item for approval at the August 27, 2024 regular board meeting.

The Committee reviewed and approved the Commissioners' expense reports for payment.

Mr. Noel updated the Committee on the status of capital projects. Mr. Cali will provide a timeline of appropriations.

The Committee requested a list of all active Memorandum of Understanding (MOU), Intergovernmental Agreements (IGA), Cooperative Endeavor Agreements (CEA), and Acts of Assurance. Mr. Gauthé requested a briefing on of these agreements, including parties involved and effective dates, at the September 10, 2024 Admin Committee meeting.

Mr. Noel made a presentation on the SLFPA-W 2024 major maintenance projects at Harvey Canal: dredging, and radiator replacement.

Mr. Noel briefed the Committee on two upcoming proposals for replacement vehicle purchases: dump truck and mechanic truck. After researching state contract pricing, and

conducting a budget analysis, an update will be provided at the September 10, 2024 committee meeting.

Mr. Cali updated the Committee on the proposed SLFPA-W Permit Policy. Mr. Gauthé requested an analysis and recommendation on the risk profile of liability from Daul Insurance. The Committee will review the draft policy and definitions of terms at the September 10, 2024 committee meeting.

Mr. Cali briefed the Committee on the SLFPA-W Strategic Plan proposal. Mr. Fogle recommended soliciting two other proposals from companies familiar with strategic plan design for public agencies. Ms. Foster requested information on internal and external stakeholders.

Mr. Noel will present the following SLFPA-W Employee Handbook policies to the Committee for review at the September 10, 2024 Administration meeting: Attendance and Leave, Ethics, Equal Employment Opportunity (EEO), Sexual Harassment, Workplace Harassment, Americans with Disabilities Act (ADA) for employees, and ADA for public meetings.

Mr. Cali and Mr. Noel updated the Committee on the Records Management processes in place for managing and storing all SLFPA-W digital and paper records. The Committee will review the process monthly.

Mr. Cali updated the Committee on the current SLFPA-W website status. Mr. Fogle recommended a redesign of the site. The Committee requested presentations and proposals from professional website designers.

Mr. Cali briefed the Committee on current staffing and open positions.

Mr. Bordelon provided a legal update.

Mr. Pickering provided an update on the State of Louisiana vs Department of Homeland Security.

Mr. Cali presented the Director's report of activities for the month of July.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Tuesday, September 10, 2024, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 5:34 P.M.