

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)
Administration Committee Meeting
Tuesday, June 11, 2024

The Administration Committee of the SLFPA-W met Tuesday, June 11, 2024, with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the SLFPA-W Office Commissioners' Room, 7001 River Road, Marrero, Louisiana at approximately 3:30 P.M.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the minutes from the previous meeting dated May 14, 2023.

Mr. Bosch presented the check register for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

Mr. Bosch provided an update on the current budget. He will continue to update the Committee.

Mr. Bosch briefed the Committee on the 2023-2024 fiscal year budget amendments. The Committee requested Mr. Bosch research the preferred method of accounting for reconciling workers' comp expense with workers' comp refund.

Mr. Bosch updated the Committee on the upcoming 2024 West Jefferson Levee District (WJLD) millage adoption. He will send updates from the Jefferson Parish Assessor to the Committee. The proposed WJLD millage will be adopted at the July 30, 2024 regular board meeting.

The Committee reviewed and approved the Commissioners' expense reports for payment.

Mr. Bosch informed the Committee that the insurance renewal proposals for general and excess liability will be presented by USI Insurance at the June 25, 2024 regular board meeting.

Mr. Noel updated the Committee on the status of capital projects. He will have additional West Closure Complex control system updates at the July 23, 2024 Administration Committee meeting.

Mr. Noel updated the Committee on the proposed Peters Road Stairs Construction bid results. Mr. Fogle requested Mr. Noel meet with C&C Machine to define the scope of work before the June 25, 2024 regular board meeting.

Mr. Cali and Mr. Noel updated the Committee on the West Closure Complex aftercooler repair.

Mr. Noel updated the Committee on the completion of the Harvey Canal Complex radiator repair.

Mr. Cali and Mr. Bordelon briefed the Committee on the progress of the Algiers Canal letter.

Mr. Bosch presented the compliance questionnaire for the upcoming 2023-2024 annual audit.

Mr. Cali presented the draft of the SLFPA-W Permit policy. The Committee discussed the surety bond procedures and a timeline for implementation. Mr. Bordelon suggested adding guidelines for consistency in the requirements for surety bonds.

Mr. Cali presented the proposed updates to the following SLFPA-W Employee Handbook policies for the Committee's review: #11-08-Optional Pay; #11-09-Rewards and Recognition; #11-10-Recoupments; #11-22 Violence Free Workplace. #11-11-Special Entrance Rate does not have any updates, and the Admin Committee concurred with the O&M Committee to keep the policy as a placeholder for possible future use.

Mr. Bosch briefed the Committee on current staffing and open positions.

Mr. Bordelon provided an update on legal issues.

Mr. Pickering provided an update on the State of Louisiana vs Department of Homeland Security.

Mr. Cali presented the Director's report for the month of June.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Tuesday, July 23, 2024, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 5:38 P.M.