

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)
Finance, Administration, Legal & Public Information Committee Meeting
Thursday, November 14, 2013

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA-W met on Thursday, November 14, 2013 with the following members present: Mr. Dauphin, chairman, Mr. Camnetar (left early) and Ms. Maclay. Mr. Miserendino, Mr. Roark, Mr. Strong, Mr. Bosch, Ms. Ford, Mr. Avant, legal counsel, and Mr. Ryan Daul of Daul Insurance were also in attendance.

Mr. Dauphin called the meeting to order in the Commissioners' meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana at approximately 7:30 AM.

The Committee unanimously approved the agenda as amended.

There were no public comments.

The Committee reviewed and unanimously approved the minutes from the previous meeting, dated October 15, 2013.

Mr. Daul presented a review of the Umbrella Proposal from Daul Insurance. The Committee unanimously agreed to recommend the proposal for approval by the Board.

Mr. Miserendino presented the check register and financial statements for SLFPA-W and its member districts. The Committee unanimously agreed to recommend these reports for approval by the Board.

Mr. Miserendino presented the 2014 amended budget. He will continue to update the Committee at every monthly meeting.

There were no Commissioners' travel expense reports to review.

Mr. Miserendino provided a copy of the Emergency Fund Policy that is under consideration to amend and re-enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino provided a copy of a new Capital Project Fund Policy that is under consideration to enact. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino presented a request from Don Robertson for training and education reimbursement. Mr. Miserendino led a discussion about the use of education leave for his request. The Committee unanimously approved his request.

Mr. Miserendino led a discussion about the phases of work to be performed for the planned office renovation to the administration building, and the budget for each phase. Mr. Camnetar left the meeting after Mr. Miserendino's presentation. The Committee unanimously agreed to present the office renovation plans for discussion and further action by the Board.

Mr. Miserendino discussed the contract with Edward H. Wikoff Architect for office renovations and recommended increasing the budget. The Committee unanimously agreed to recommend the budget increase for approval by the Board.

The Committee deferred discussing the protocol for negotiating and executing agreements with vendors and consultants, as well as the possibility of raising the President's purchasing limit, until Mr. Camnetar is in attendance.

Mr. Avant gave a presentation on the statutes that define the roles and responsibilities of SLFPA-W versus the roles and responsibilities of CPRA. The Committee agreed that the statute is clear on the roles of each agency and requires no action.

Ms. Maclay led a discussion about the PES policy review by Vali Cooper International. She will present a report to the Board and update the Committee again at the next FALPI meeting.

Ms. Maclay led a discussion about the organizational structure of SLFPA-W, and proposed additional contract work to be performed by Vali Cooper International, increasing the amount of their existing contract. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino led a discussion about the Strategic Plan. He will update the Committee again at next month's meeting.

Mr. Avant presented information about Louisiana's Open Meetings Law. The Committee agreed to contact Mr. Avant individually with any questions they may have. The discussion was tabled.

Mr. Dauphin announced that the next regularly scheduled Committee meeting will be held on Tuesday, December 10, 2013 at 6:00 PM in the Commissioner's meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting was adjourned at approximately 10:30 AM.